Thursday 7th Jan 2021

Dear Parents and Carers at Woodlawn School,

Thank you for all your positive comments regarding opening of school this week. The staff have worked hard to get all of the increased restrictions in place to support school opening on Wednesday. We want to assure you we are doing everything in our power to make the school safe for both pupils and staff during the current lockdown period.

**I am writing to make you aware we will be required to close early each Friday. Pupils will have lunch then leave site at 12:30pm each Friday. This will start Friday 15th January 2021.**

This is to support planning and preparation for our teaching staff. We are unable to schedule this currently as we usually would due to the tighter restrictions on mixing bubbles. Previously we had teachers and tutors who would provide this support to classes across school but we are no longer having staff cross the class bubbles.

I have contacted transport for North Tyneside and they are able to pick up children at 12:30pm, to facilitate.

I appreciate this may cause difficulty for you as parents and carers but hope you understand we are trying our very best to create the safest environment for all pupils.

Thank you again for your support.

Please take care and stay safe.

Gill Wilson